

**HOPEDALE COMMUNITY HOUSE**

**PRIVATE EVENT**

**RENTAL CONTRACT for Schools**

June 2016

**Date of Event:** \_\_\_\_\_

**Time of Rental:** \_\_\_\_\_ \$150.00 fee

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Contact Person: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Purpose of Event:** \_\_\_\_\_ Number expected: \_\_\_\_\_

\_\_\_\_ AP Room downstairs(parties) (100max)

\_\_\_\_ Bowling with the use of the AP room (\$15.00/hr – two lanes)

\_\_\_\_ Main Hall (150max) -

\_\_\_\_ Use of kitchen

**Total Fees** \$\_\_\_\_\_ paid for a time of booking, first come first served, no phone calls to hold rooms

\_\_\_\_ Damage/Cleaning Deposit -**\$50.00 cash only**

There will be a \$25.00 fee charged if you do not cancel prior to two weeks before scheduled date.

The deposit will be refunded in part or in full during week after the event if no damage or cleaning costs were incurred. A checklist of the user's responsibilities will be provided.

**DO NOT PLAN AN ACTIVITY HERE THAT YOU WOULD NOT DO IN YOUR OWN HOME**

**DETAIL OF PLANS AND ANYTHING THAT IS NEEDED:**